**Different Sides of Me**

1. Open Word

2. Save as: Sides of Me

3. Align right heading

4. Align center title: Different Sides of Me

5. Change title font, size and color

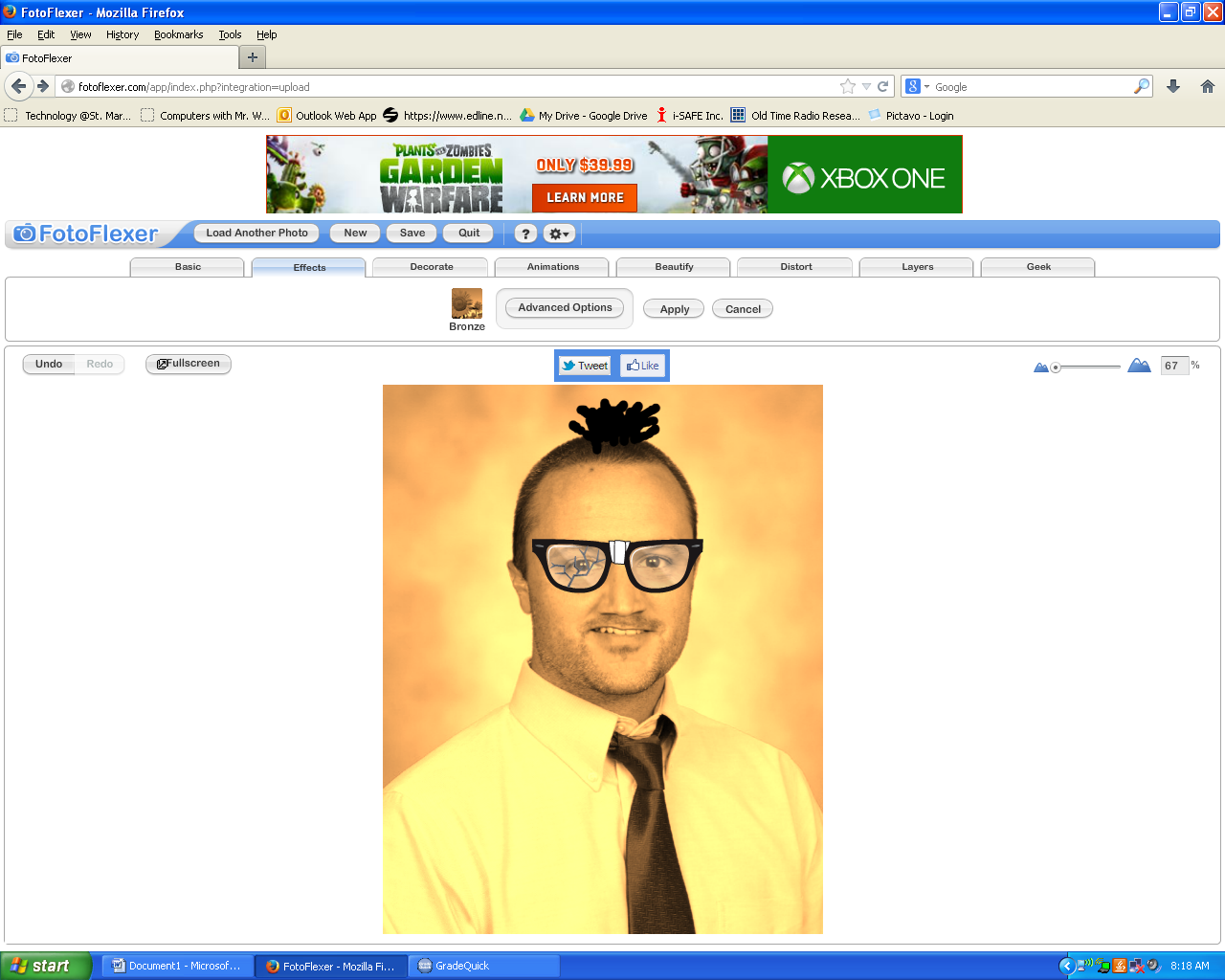
6. Go to [www.fotoflexer.com](http://www.fotoflexer.com)

7. Click: Upload Photo

8. Open your class pix folder on desktop and open your photo

9. Edit photo using at least 2 tools. LIST ALL OF THE TOOLS YOU USE ON RUBRIC.

10. When done, take a screenshot (FN + INSERT/PRINT SCREEN)

11. Go to Word document

12. Right click and paste screenshot

13. Text wrap: In Front of Text

14. Crop image

15. Click on image, go to Format tab

16. Add frame to your photo

17. Repeat steps 7-16 to create 3 more photos

18. USE DIFFERENT TOOLS FOR EACH PHOTO

19. Arrange photos into 4-square pattern in Word

20. Save and print